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[ilmacademy.org](http://ilmacademy.org)

## 2024-2025 Records Request

**To the Parent:** Please complete this form and

1. Upload to your child's Admission Application Form.
2. Give it to your child's current school.

Applicant's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Name of Current School: \_\_\_\_\_ Phone: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

*I hereby authorize the release of school records for the above named student for the entire time he/she has been at the above named school, including official transcript of all grades, standardized test scores, developmental assessments, counseling, disciplinary and IEP records.*

Parent Name (printed): \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To the Applicant's Current School:** The above named student is an applicant for admission to ILM Academy. In order to complete his/her application, we request that you forward copies of cumulative records of the applicant's KG year and above (including from years the applicant was not attending your school) with the following information:

- ✓ An official transcript or cumulative record of report cards
- ✓ Cumulative records of standardized test scores
- ✓ Developmental Assessments, Counseling/SPED/Dyslexia Testing/TELPAS/Language Survey
- ✓ Disciplinary records/IEP records/504 plan
- ✓ Attendance Records
- ✓ Immunization/Medical records

Please send the above requested records to the ILM Academy Admissions Office via email to [admissions@ilmacademy.org](mailto:admissions@ilmacademy.org)